

Approved by the board of trustees on:

1. Composition, attendees, quorum and reporting

- The membership sub-committee will consist of not less than 3 trustees appointed by the board, and the chief executive.
- The board will appoint the chair of the membership sub-committee.
- Members of the membership sub-committee may not serve for more than three years; in accordance with section 13 of Community Southwark's Memorandum and Articles.
- The membership sub-committee will report back regularly and at least two times a year to the board of trustees.
- The membership sub-committee Terms of Reference and frequency of meetings will be reviewed annually. The sub-committee may meet virtually, especially when considering and approving new membership applicants.

2. Overall responsibility

Take delegated responsibility on behalf of the board of trustees for ensuring the development, support and oversight of Community Southwark's membership.

Main duties

- To consider and make recommendations to the board on all matters relating to membership (to include approving new members, reviewing Community Southwark's membership offer and processes and procedures related to membership)
- To consider and advise the board about developing new services for specifically for members.
- To be responsible for hearing and making judgments in relation to any complaints about Community Southwark, or specifically, issues related to any appeals brought about by a breach in the code of conduct for voluntary and community sector representatives.
- To develop and recommend themes and issues that relate to membership specific activities (to include Community Southwark Member days)
- To provide a mechanism for members to meet with the sub-committee to discuss matters related to Community Southwark membership Financial limitations The committee has no delegated financial powers

Financial limitations

The committee has no delegated financial powers