

<b>Item 2</b>	<b>Minutes from Board Meeting</b>
<b>Paper 1 (KD)</b>	
<b>02/08/16</b>	
<b>28/7/2016</b>	
<b>For information and agreement</b>	
<b>Summary of Actions</b>	<ul style="list-style-type: none"> <li>• VM to send AG details about Kings College recruitment fair.</li> <li>• GM to develop an incubation/spin off framework</li> <li>• GM to get a position statement from staff regarding strategic vision for Community Southwark</li> <li>• GM to circulate quarterly briefing to the board on statistics about work in relation to the listed concerns.</li> </ul>
<b>Attendees</b>	<ul style="list-style-type: none"> <li>• Karin Woodley (Chair)</li> <li>• Mark Parker</li> <li>• Beccy Allen</li> <li>• Verinder Mander</li> <li>• Khosi Manaka</li> </ul>
<b>Staff in attendance</b>	<ul style="list-style-type: none"> <li>• Gordon McCullough (GM), Katherine Davidson (KD), Aarti Gandesha (AG) joined for Item 1 &amp; 2</li> </ul>
<b>Apologies</b>	<ul style="list-style-type: none"> <li>• Michael Bukola</li> <li>• Matthew Guest</li> <li>• Jacky Bourke-White</li> </ul>

### **1. Welcome, apologies and conflict of interests**

KW welcomed all.

KW noted a conflict of interest that as the landlord of Cambridge House she had commissioned Community Southwark to do some work for them.

### **2. Minutes of last meeting**

The minutes from the last board meeting held on 28/4/2016 were agreed.

### **3. Healthwatch Southwark update**

AG gave an update on Healthwatch, noting the change of the Healthwatch Board to an Advisory Group. The chair of the advisory group, David Cooper, is interested in

doing a development day. AG will get feedback on this before their next meeting in September.

AG gave an update on the staff team, one intern has left and they are looking to recruit another.

MP asked about review of complaints information and if it has had an effect. AG has presented it to PPGs and are encouraging GPS to look at these recommendations. Healthwatch are putting together an oversight group to help with monitoring. KW suggested that the oversight group should help to develop a strategic plan in terms of what Healthwatch should focus on to have the greatest impact.

GM noted that the Healthwatch contract with the council was for three years and there will be one year left from March 2017. GM stated that the council seem happy with Healthwatch's progress.

There was a discussion on how to better engage with men. AG said they would be doing focus groups in pubs and KW suggested barbers too.

**Action: VM to send AG details about Kings College recruitment fair.**

#### **4. CEO Update**

GM gave an overview of his report.

GM said that they are in the drafting stage of the voluntary sector strategy. MP expressed concerns about lack of engagement from the CCG and how this might affect it becoming live. GM said this has been echoed by the working group. GM has a meeting next Friday with the Director of Transformation at the CCG where he will raise these concerns. There was a discussion about an engagement approach, KW suggested partnerships training should be in the strategy. GM agreed to try and add this into the strategy.

GM updated the board on Southwark Giving. It is currently ahead of where we thought it would be this time last year. Research has been conducted and will be used in the broader strategy; the funders will be involved with this. The council have provided funding for setup costs in the first year.

There was a conversation about whether Community Southwark would be involved in the future of Southwark Giving and it was suggested that a framework for spinning off/incubating projects should be developed. MP expressed concerns about it being too corporate and wanted to make sure that it remains a local initiative.

Financially, Community Southwark is ahead of where it was last year. It was agreed that in the future the board will need a clearer analysis of what income has been secured, what is pending and what is in the pipeline (this relates specifically to Involve, consultancy and fundraising). GM reported that based on the first draft of the annual accounts it looks like there will be a deficit of £2,500 - £5,000 for the year.

GM will resubmit the bid to Waltham Forest on Monday. The outcome is expected in early September.

GM reported some concerns about the Guys and St Thomas' Charity Health Beyond Healthcare project. A key member of staff has left the charity who was instrumental in trying to integrate it into GSTC's strategic plan. GM is meeting them at the end of August to discuss further developments.

KM asked about whether we have pursued Lambeth. GM is hoping to meet the council officers sometime soon. Any approach to Lewisham is on hold.

- **GM to develop an incubation/spin off framework**

## **5. How is Community Southwark doing?**

Following concerns that have been expressed about Community Southwark GM asked if it would be useful to talk through any concerns trustees might have. KW suggested that each person say whether they have any concerns.

VM said while she might have had disagreements with tones of communications from staff this has usually been discussed and cleared up at the time. She suggested the opposite in that Community Southwark works too much with smaller groups and fed back that volunteers have expressed they feel valued.

MP suggested there was a danger of Community Southwark getting too large and professionalised. It can appear that we are taking resources from the front line and it can be a barrier.

BA wanted to know the amount of criticism and whether it is a case of just remembering the bad. She did point out the positives at looking at risks so as to mitigate against them. BA was interested in hearing about how the staff members felt. She was interested in knowing if there was disconnect between staff and the board.

KW said she has heard a similar concern from a councillor and perhaps there is some poor communication with the work that's being done. It was suggested that it would be good to have information if the board is faced with any concerns such as these in the future. She wondered if these questions were more about where Community Southwark wants to be in the future.

MP suggested it would be useful to have six stats each quarter that address such issues and it was agreed that the board should be more proactive in advocating the work Community Southwark does.

KM mentioned the need to tailor services such as training to small groups. She also noted the importance of outreach to build relationships. It was agreed there should be a flexible approach and language used. Recruitment of the staff team was also noted and concerns that it might be becoming too middle class.

GM agreed that this might be a question of what we perceive as success and of whether the board has the same vision for the future of Community Southwark. He said that we are doing member visits.

KW suggested a vision paper to form an executive view of Community Southwark's development. BA agreed and stated that there should be a governance review to make sure the board is fit for purpose.

MP suggested that these questions should be put to the public to get their opinion. KW was worried about consulting the public and forming negative questions in their mind. KM agreed that it was the boards responsibility to advocate and prevent negative seeds from being planted. It was suggested that volunteers were used to advocate too. BA suggested asking reflective questions and KW suggested a perceptions audit.

- **Action: GM to get a position statement from staff regarding strategic vision for Community Southwark**
- **Action: GM to circulate quarterly briefing to the board on statistics about work in relation to the listed concerns.**

## **6. Involve**

GM updated the board on the position of involve. MW has resigned and there was some discussion about how to proceed.

The financial risk is estimated to be £75,000 if Community Southwark is to continue with Involve with no additional income. It is thought that if we just meet commitments and wrap up involve there will still be a cost of £60,000. All staff understood the financial liability and all members agreed unanimously that Community Southwark would continue with recruitment and with the involve program so as not to undermine the progress that has been made with Southwark Giving.

There was agreement that if candidates weren't suitable in the first round of recruitment then we should continue.

## **7. Finance**

The board agreed the quarterly management account

## **8. AOB**

It was requested that the minutes were provided in a timely manner.